



White Clay Soccer Club

Coaches and Managers Registration Information 2020/2021

To Coaches and Managers,

Each year, coaches and managers need to register and get issued a pass. This guide will step you through everything you need to do. All of this needs to be completed so you can step on the field AND be issued your discount code for your player's registration fees.

As you may know, we have been required to change the registration platform (once again) to GOT SPORT (Got Soccer). We believe the platform is actually a bit easier to navigate for coaches and managers.

For the safety of our players, registering as a coach or manager has a lot of steps AND will require you to set aside **A FEW HOURS** to complete all of the steps. **PLEASE** do not delay moving through this process or wait until the last minute.

There are **three** aspects of REGISTERING –

- Going onto the Got Sport, setting up an account (if you have a player, it will be the same account) and **Registering**. This will require adding your information (and uploading photo) and stepping through some acknowledgements.
- Completing and uploading all of your **CLEARANCES** – There is a separate document that steps you through what clearances you need and how to add them to your account.
 - If you DO NOT currently have clearances, you need to work on this immediately to as it may take a while to complete.
 - If you DO currently have clearances, you just need to step through the document to upload them and add any updated Affidavits.
 - If you were a coach or manager when these Clearances requirements were first put in place in 2015 – **ALL OF YOUR CLEARANCES HAVE EXPIRED AND THEY MUST ALL BE RENEWED.**
- Completing required Training – **each year** you must complete (through the Got Sport platform)
 - Concussion Training

- Safe Sport
- EPYSA Risk Management

BEFORE going on the website and starting Registration –

- You will need a **Headshot Photo** of yourself for your pass in JPEG, JPG or PNG format. Your phone is the best way to accomplish this. The website can only handle pictures 300x400 pixels maximum size.
 - Photo can ONLY be a headshot
 - Photo must not include other people
 - No sunglasses or hats

REGISTRATION -

All Coaches and Managers must register through the EPYSA Got Sport Website in order to be issued a card for the 2020/2021 Season. Once all of your requirements have been met for Clearances and Training, you will be issued a discount code for your play registration fee discount.

The link to the White Clay SC Registration pages –

Coaches –

https://system.gotsport.com/programs/N16698431?reg_role=coach

Managers -

https://system.gotsport.com/programs/54Q885520?reg_role=manager

You will see a Club Welcome Message, please read and click to close.

You will see a log in box. If you already have a Got Sport (Got Soccer) account, you can log in directly. If you do not already have one, click on CREATE AN ACCOUNT to set one up.

The system will step you through –

- Entering your personal information
- Uploading your photo
- Signing several acknowledgements

Once this is completed, your coaches or managers account will be set up, but you will need to complete the CLEARANCES and REQUIRED TRAINING.

CLEARANCES -

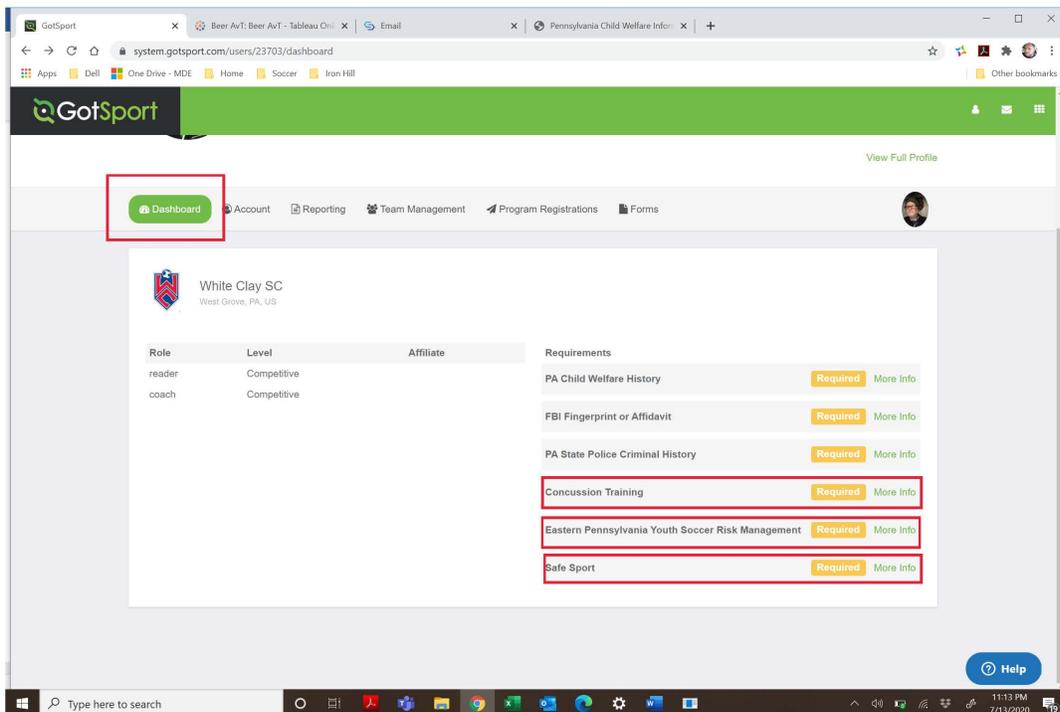
There is a separate **CLEARANCES** document that outlines what you need, how to attain them and how to upload to your account.

REQUIRED TRAINING –

There are three training modules that are required to be completed **YEARLY** –

- Concussion Training – this takes approximately 30 minutes to complete
- Safe Sport – This takes about 2 hours to complete
- EPYSA Risk Management – This is not really training and only takes about 2 minutes to complete

From your account, click DASHBOARD in the upper left hand corner –



CONCUSSION TRAINING –

EPYSA participates in the CDC Head Up Concussion training – Attached is a link to the step by step process to complete this training.

https://www.cdc.gov/headsup/pdfs/youthsports/Create_an_Account_CDC-TRAIN_HEADSUP.pdf

Once completed, you will be able to download your certificate of completion. You will need to upload this to your DASHBOARD.

- From your Dashboard, click “more info” next to Concussion Training
- From the next screen, click “Submit New Report”
- At the bottom, you will be able to upload your certificate

SAFE SPORT –

Safe Sport training module has been integrated into the Got Sport platform.

- From your Dashboard, click “more info” next to Safe Sport
- From the next screen, you will see information, including access code
- Click on “Start Course”
- Once completed, you will be able to download your certificate of completion
- From your Safe Sport status page, click on “Check Records”
- From the next page, you will be able to upload your certificate

EPYSA RISK MANAGEMENT –

EPYSA Risk Management module has been integrated into the Got Sport platform.

- From your Dashboard, click “more info” next to EPYSA Risk Management
- From the next screen, you will be asked to certify and acknowledge a list of statements
- At the bottom, you will be asked to electronically sign and submit
- You are then complete

We recognize this is a new process for everyone. If you have any questions, please feel free to e-mail us at admin@whiteclaysoccer.org.

Thank you for your attention to these tasks. We look forward to what will surely be an exciting season!

WCSC Travel Registration Staff